How to use QkR™ for Your Canteen or School Orders

It's easy to get started!

Step 1: Download QkR by MasterCard
- on your Android phone or iPhone
- iPad users can install the iPhone app

Step 2: Register
- Select your Country of Residence as ‘Australia’ and follow the steps to register

Step 3: Find your school
- Scan QR code given to you by your school
- Type text label given to you by your school
- If within 4 kms of your school, you can select from “Locations Nearby”

Step 4: Add information on your children
- When first accessing your school menu, you will be prompted to provide important detail on your children

Now you’re ready to order and pay for meals and other items!

How to....

order meals
- Tap on the day to see the menu and place your order

purchase school items

remove items from your shopping cart prior to payment
- In this example, removing lasagne is a simple as tapping on “Lasagne” on the checkout screen and then selecting “Remove” from the popup.
- Tap to Remove item

cancel canteen orders that have already been paid for
- To reduce school costs, orders that you cancel are not refunded to your card but converted to a credit note that is automatically applied to your next QkR™ canteen order.
- For example, if you order Chicken Salad for $3 and then cancel this order, the $3 will be discounted from your next QkR™ canteen order.
- Tap to delete item on digital receipt
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How to....

**buy again**

- Tap your school in recent locations

**manage your children’s details**

- Tap to show Manage Children option
- Tap the student card to edit details on that child
- Tap to add children

**add multiple payment cards**

QkR™ will accept payment using any scheme credit, debit or prepaid card brand accepted by your school.

You can add up to five different cards to your QkR™ account.

Tapping the Payment option near the top of the checkout screen allows a parent to easily change the funding source for that payment.

QkR™ remembers your most recently used card and defaults to that option for your next payment.

**KEEPING YOUR DETAILS SAFE**

Your card details are not stored on the device but in the highly secure MasterCard network.

You’re automatically logged out after 10 minutes of inactivity.

You can also actively sign out.