We will be running a course for our parent helpers called Classroom Helpers. The course will be held in the school library on **Tuesday 15th March, from 9.15am to 11:00am.**

This course is designed to support parents who assist in the classroom and covers Independent Reading, Writing, working with small groups and classroom protocols.

The course will:

- Develop in participants an increased understanding of the development of literacy skills in reading and writing.
- Demonstrate various learning situations to participants so they can act as role models for students in classrooms.
- Train participants in how to provide support for small groups of students in reading and writing.

If you have participated in a previous Classroom Helpers Course you are welcome to attend as there have been changes made to the course.

**It is necessary to attend the course before you offer to help in any of the classrooms.** If you can’t attend the course but would like to participate in the classroom, please come and speak to me.

All parents helping anywhere in the school need to have a Working with Children Check and this must be shown to the office staff before commencing assistance in the classroom.

Please complete the form below if you wish to attend the course and return to the School Office by **Wednesday 9th March** or email me on kelly.glenda.m@edumail.vic.gov.au

During this session we are unable to accommodate toddlers so we would appreciate it if alternative arrangements can be made for them.

Looking forward to seeing you all there.

GLENDA KELLY – LITERACY CO-ORDINATOR

Please complete and return to the school office by **Wednesday 9th March 2016** or email kelly.glenda.m@edumail.vic.gov.au

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I, ____________________________ would like to attend the Classroom Helpers Course on Tuesday 15th March 2016.

Signed: ____________________________ Date: ____________________________

Child/ren at school: ____________________________________________